

**AGENDA – BOARD OF COMMISSIONERS MEETING**  
**Tuesday, May 13, 2025**



**MEETING CALLED TO ORDER**  
**PLEDGE OF ALLEGIANCE**  
**SILENT PRAYER**  
**ROLL CALL**  
**APPROVAL OF AGENDA, ADDITIONS AND DELETIONS**  
**EMPLOYEE RECOGNITION**  
**RESOLUTION NO. 2025-01 EMS WEEK**  
**PUBLIC COMMENT ON AGENDA ITEMS ONLY (three-minute limit)**  
**ITEMS TO BE PULLED FOR DISCUSSION**

**CONSENT AGENDA**

1. **ACTION REQUESTED** – Approve the Minutes from the Regular Board Meeting on April 8, 2025.  
**WHY ACTION IS NECESSARY** – Gives Board approval to the minutes as printed.  
**WHAT THE ACTION ACCOMPLISHES** – Creates an official record of the District’s Board meeting.
2. **ACTION REQUESTED** – Approve the disbursements made during the previous month.  
**WHY ACTION IS NECESSARY** – Chapter 191, F.S. requires the Board to authorize disbursements.  
**WHAT THE ACTION ACCOMPLISHES** – Documents approval of the checks and the automatic debits disbursed during the previous month.
3. **ACTION REQUESTED** – Acknowledge receipt of the trial balance and the income statement report for the previous month.  
**WHY ACTION IS NECESSARY** – To document receipt of monthly reports provided to Board members.  
**WHAT THE ACTION ACCOMPLISHES** – Provides timely financial reporting to Board members.
4. **ACTION REQUESTED** – Acknowledge receipt of the investment summary for the previous month.  
**WHY ACTION IS NECESSARY** – To document receipt of monthly reports provided to Board members.  
**WHAT THE ACTION ACCOMPLISHES** – Provides timely financial reporting to Board members.
5. **ACTION REQUESTED** – Acknowledge receipt of the minutes from the Pension Board of Trustees meetings dated September 18, 2024 and December 18, 2024.  
**WHY ACTION IS NECESSARY** – To document receipt of minutes from Pension Board meetings.  
**WHAT THE ACTION ACCOMPLISHES** – Provides information to the Board with regard to the Firefighters’ Retirement Plan.
6. **ACTION REQUESTED** – Authorize fixed assets as surplus and authorize EFR to dispose.  
**WHY ACTION IS NECESSARY** – Board approval for disposal.  
**WHAT THE ACTION ACCOMPLISHES** – Declare the EFR property as surplus and permits the disposal of items.

## **ADMINISTRATIVE AGENDA**

1. **ACTION REQUESTED** – Accept the audited financial statements and the State of Florida Annual Local Government Financial Report for Fiscal Year 2023-2024. Authorize Fire Chief and Finance Director to work with auditor to complete final audit.  
**WHY ACTION IS NECESSARY** – Florida Statutes require the Board to formally accept the annual audited financial statements and the State of Florida Annual Local Government Financial Report for Fiscal Year 2023-2024.  
**WHAT THE ACTION ACCOMPLISHES** – Allows EFR to submit the audited financial statements to the Auditor General and other agencies as required.
2. **ACTION REQUESTED** – Authorize the Fire Chief to execute the agreement with Schenkel/Shultz Architects at an amount not to exceed \$455,840 for Station 43 remodel and new warehouse.  
**WHY ACTION IS NECESSARY** – Board approval is required to enter into contractual agreements.  
**WHAT THE ACTION ACCOMPLISHES** – Approves the architect agreement for Station 43 and warehouse.
3. **ACTION REQUESTED** – Authorize the Fire Chief to execute the agreement with Respec and JR Evan at an amount not to exceed \$123,000 for civil engineering and FEMA map revisions for Station 43 and Administrative property.  
**WHY ACTION IS NECESSARY** – Board approval is required to enter into contractual agreements.  
**WHAT THE ACTION ACCOMPLISHES** – Approves the civil engineer agreement for Station 43 and administrative property.

## **WALK-ON ITEMS**

### **FIRE CHIEF'S REPORT**

### **PUBLIC COMMENT (five-minute limit)**

### **COMMISSIONER ITEMS**

### **ADJOURNMENT**

**ADA COMPLIANCE:** In accordance with Florida Statute 286.26: Persons with disabilities needing assistance to participate in any of these proceedings should contact Estero Fire Rescue at 239-390-8000 at least 48 hours prior to the meeting.

Pursuant to Section 286.0105, Florida Statutes: “If a person decides to appeal any decision made by the board, agency, or commission with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.”